Howard-Winneshiek Schools
Teacher Quality Committee (TQC) Meeting
January 11, 2024 3:45-4:15 pm. Boardroom
Doug Sickles, Lisa Dursky, Terri Brennan, Jenny Butler, Holly Fish, Kim Kerian, Robyn Lane, Kris Einck, Doug Sickles

1. Review TQC funds
   Balance at 6/30/2023 - $161,392.87
   FY24 Funding - $84,408
2. Look at ideas from the last meeting on how we might use the money. Other ideas?
   a. Currently teachers can log up to 8 TQ hours?
      i. Doug suggested upping it so teachers can get paid for more hours as an example
   b. There is currently 1 day for TQ on the next calendar year
   c. Proposal
      i. 1st eight hours are choice
      ii. 2nd eight hours are tied to building/district goals
         1. Can be Group or individual
3. Can we rename the PD Hour document to “Make Up Hours”?
   a. Team decision was yes for clarity
4. TQ form examples:
   Example of Keystone’s TQ Form
   Another District Example
   Current District Form
   Kim and Holly will mock up a form to share with the team
   - Can add estimated materials if needed so that it is also on this form

5. Further discussion
   a. Adding another TQ day set aside for teachers that maybe teacher leaders can help with sessions of focus etc.
      i. Options thrown out:
         1. January 2nd, 2025
         2. Nov. 27h
         3. August 16
         4. April 21
   b. TQ dollars can also be used to pay for speakers to come in etc.

Teacher Quality Committee (TQC) Meeting
December 7, 2023, 3:45 pm. Boardroom
Persons present: Nick Ferrie, Kris Einck, Robyn Lane, Holly Fish, Terri Brennan, Doug Sickles, Kim Kerian, Lisa Dursky, Jenny Butler

Agenda/Minutes

6. Review TQC funds
   Balance at 6/30/2023 - $161,392.87
   FY24 Funding - $84,408
7. TQ day for the 2024-2025 school district calendar is set for August 15, 2024.
   a. Eagle Bluff Team Building Day idea
   b. Collaboration time for teachers incorporated
   c. Time for Staff to work on building goals (non contractual time) - teachers make a proposal
   d. Teachers could work on it over summer or out of contract time
   e. Want to use the money on teachers
   f. Keep the 8 hours and make extra hours - teacher choice for working on building goals
   g. 1 day = $35,000 (salary, FICA, IPERS for one day)
   h. Teacher's can apply and the team can approve or not approve their proposal
   i. TQ hours can pay for motels and conferences
   j. Needs to be purposeful and meet the building goals
   k. The CAP per teacher is 8 hours + 16 for building goals = Total of 24 max
   l. First come, first serve until a certain date or dollar amount
8. Misc
9. Next meeting date and time January 11 at 3:45 p.m in the HW boardroom

Example of Keystone's TQ Form
Another District Example
Current District Form